

application and registration procedures:

Preview partners with top art and design institutions from across the world to host high quality specialized recruitment events. Participation with Preview forums is limited to 25 institutions per forum. Institutions must meet the Preview eligibility requirements. Registration is on a first-come basis, but Preview also selects institutions for participation.

To register for Preview events, Institutions are required to first complete the online application/deposit form for a specific tour and pay a \$1,000 -\$2,000 deposit, depending on the tour. If your institution is eligible to participate and there is space, you will be notified within a week, or at the latest by the deposit deadline.

If your institution cannot participate due to space limitations or non-eligibility, you will be notified and your deposit will be refunded in full within 48 hours from the deposit deadline.

Institutions can only register and pay on the password protected registration page. All information entered on this site is kept strictly confidential. Upon completion of your transaction you will receive a confirmation email with your itemized invoice. To guarantee participation you must register and pay by the published payment deadline. Registrations received after the deadline, are subject to a \$250 late fee.

If after your transaction you need to cancel a registration item, please contact Preview. Refund policies are detailed in our Terms&Conditions.

If after your transaction you want to register for additional items, please use the Final/Extra Payments Form on the registration page. The login and password you received when your Application/Registration was approved will provide access.

eligibility criteria:

Participation with Preview forums is open to all four-year post-secondary and/or graduate degree granting institutions that are NASAD accredited, or meet 3 of the following 4 criteria:

- 1. Are a regionally or nationally accredited institution in good standing.
- 2. Offer Bachelor degree programs and one or more Master degree programs.
- 3. Require a portfolio or entrance exam for admission.
- 4. Are not for profit.

All post-secondary institutions participating with Preview events must agree to adhere to the NAFSA Code of Ethics and the NACAC Statement of Principles of Good Practice.

Representatives from participating institutions must be faculty or experienced admission/recruitment officials trained and qualified to review student artwork.

mini-fairs & receptions

Participation with Preview mini-fairs and receptions is only open for institutions registered for the associated Preview forums. For more information refer to the pertinent mini-fair information.

questions

For more information about eligibility and participation contact: info@Preview.com